



Workshops, Walkabouts & Campaigns

Terms & Conditions

We have very limited spaces for Workshops, Walkabouts & Campaigns, so please make your application stand out from the rest!

AfroPark Fest encourages and supports ethical trade and practices, so any information about how you operate in this way would be useful to support your application.

In addition to the terms in this pack, please familiarize yourself with the general information pack for traders **before** submitting an application.

- Terms for individual pitches/performances will be arranged on an individual and personal basis.
- Please note workshops, campaigns and walkabouts will not be
- In certain cases, a refundable pitch bond of £50 per workshop will be required to ensure traders leave their pitches clean and tidy and adhere to conditions of trading.
- Please take care to ensure you have completed **ALL** the information requested and continue on separate sheets if necessary. We won't be able to consider your application until we have received everything we need from you, this includes documentation such as insurance, etc

We advise that you read the Terms & Conditions on the website **before** you complete the application.

Please email any queries to vendors@afroparkfest.co.uk

Closing date for applications is Thursday 31st July 2025

If your application is successful, you will be made aware by Monday 4th August 2025.

If applicable, all bond payments must be made in full by Monday, 11th August, 2025

FAQS

What if I don't need a pitch, can I just walk around the festival and sell my goods?

No. Trading unauthorised is strictly prohibited.

All traders must have a static pitch from which to trade. Pitches are only available through the application process.

Mobile/roaming traders and fly-pitchers are strictly prohibited. Anyone found to be selling products without the authorisation of AfroPark Fest will have their items confiscated and may be evicted from the festival site.

Can I fundraise on site on behalf of a charity/campaigning organisation?

Fundraising for your organisation on site is strictly prohibited **without prior permission** from AfroPark Fest.

This includes:

- Collection boxes for cash donations, taking bank details to sign people up to memberships or card donation machines.

Donations or payments that **are permitted:**

- Suggested donations in exchange for workshops or activities
- Payment or minimum donations in exchange for products and merchandise

The collection of personal data on site by charitable or campaigning organisations is also prohibited without prior permission. Please consider this when planning your activities.

How do I get approval to fundraise at AfroPark Fest?

If you are a charity, campaigning organisation, CIC, CIO, or other non-profit company, interested in fundraising at AfroPark Fest, please send an email to

vendors@afroparkfest.co.uk with information about the charitable organisation ie, provide the charity number, name and brief purpose of the organisation.

Please give as much information as possible about what you do, and what you would bring to the Festival.

Please include photos if you have any available, as well as any social media pages or logos relating to the cause.

AfroPark Fest will provide a marquee for charitable organisations to set up in. Please note that there is **no electricity** in this field and generators are strictly not allowed in this designated area.

If you need power to run your stall, please consider other options, for example solar. If your application is successful, you will be allocated a short stay vehicle pass to allow you to drop equipment and stock to your stall. Your vehicle will then need to be parked in the Festival car park.

PLEASE COMPLETE THIS FORM TO MAKE AN APPLICATION TO CAMPAIGN, WALKABOUT OR HAVE A WORKSHOP AT AFROPARK FEST 2025

APPLICATION FORM

Registration and Contact Details :

Organisation Name :
Name of Stallholder :
Name of business, as registered with local authority :
Name of local authority :
Address at which the business is registered :
Correspondence address (if different from above) :
Telephone / Mobile :

E-mail:
Website and any social media pages :
Please summarise your purpose for campaigning and what you instead to achieve at AfroPark Fest:

Do you want to use the free staff parking at Campbell park? (Please provide vehicle registration)	
--	--

Checklist

The following documents must be included with the application (where applicable to your business), in order for the application to be considered:

A valid copy of your Public Liability Insurance. This must state renewal date, policy number and level of cover. (All Traders)	
A valid copy of your Employer's Liability Insurance. This must state renewal date, policy number and level of cover. (If appropriate)	
PAT test certificate or electrical systems certificate (All Traders)	
Health and Safety Policy Document (required if you employ 5 people or	

more)	
Risk Management Plan (Including fire risk & structural instability risk) (All Traders)	

In order to receive your refund for the bond fee in a timely manner, please complete the below form.

Full Name:
Business Address:

Bank Details

Account Name:
Sort Code:
Account Number:

THANK YOU FOR YOUR INTEREST IN AFROPARK FEST!

If you require any further information about the trading opportunities available, please contact vendors@afroparkfest.co.uk

Data Protection

Your application data will only be used within the Festival office for the purpose of assessing suitability for trading at AfroPark Fest and will be held by us for a maximum of 7 years. Your details will not be shared or sold to any other third parties. If you wish for us to delete your data after the 2025 Festival, please email vendors@afroparkfest.co.uk